

## Privacy & Data Use Policy

The IWRA's XVII World Water Congress Organising Committee ("the XVII Congress") takes your privacy seriously and is committed to protecting your privacy rights. This "Privacy & Data Use Policy" explains the collection, use, and disclosure of "personal information" by the XVII Congress, through the congress website, mobile apps, communications by email and through social media, by telephone and in person. In accordance to the law regarding the promotion of information and communication network use and protection of information revised in March 23 2013 and legislated to prevent the misuse and abuse of personal information on the Internet, this Privacy Policy also explains our commitment to you with respect to our use and disclosure of the personal information that the XVII congress organising committee collects from you. That commitment is contained in a "Data Usage Policy," below. As used in this policy, "personal information" means information that would allow a party to identify you, for example, your name, address or location and email address.

The XVII congress collects personal information in order to provide better services to its users. By using our websites, applications and other products and services, you agree that we may collect, hold, use or otherwise process your information (including personal information) for the purpose of providing you with those products, services.

### 1. Purpose of Collection and Use of Personal Information

We collect information solely for the purpose of providing services to participants and facilitating our communication with them. We do not collect or use personal information for any other purposes. The personal information you provide us makes it possible for us to deliver, based on it, more useful information selectively.

**Visitors to our Website.** When someone visits [www.worldwatercongress.com](http://www.worldwatercongress.com) we use a third-party service, Google Analytics, to collect standard internet log information and details of visitor behaviour patterns. We do this to find out things such as the number of visitors to the various parts of the site. This information is only processed in a way which does not identify anyone. We do not make, and do not allow Google to make, any attempt to find out the identities of those visiting our website. If we do want to collect personally identifiable information through our website, we will be explicit about this. We will make it clear when we collect personal information and will explain what we intend to do with it. For more information on Google Analytics, please see: <https://policies.google.com/privacy> .

**Emails and Newsletters.** We use the personal information you provide us when you receive our newsletter in order to respond to your request, to reply to your email or to send you communications about news and events related to the XVII Congress. When you subscribe to our newsletter, your name and email address is sent to and stored by the XVII Congress ([www.worldwatercongress.com](http://www.worldwatercongress.com)).

**Website Users.** When you register to obtain a user account on [www.worldwatercongress.com](http://www.worldwatercongress.com), you may be asked to provide personal information to create your account and establish a password and profile. Providing your email address and/or real name is required. Your personal information will be used for the paper submission, exhibition application and congress online registration when you apply for it. If you do provide your email address, it will allow us to send you your password when you forget it. We will also use that personal information to establish and maintain your membership and provide you with the features we provide for Registered Users, and for the purpose of contacting you about upcoming news, results of abstract submission and request further information. We will also facilitate your email address in order to identify your IWRA membership status when you make a payment for congress registration. Based on your application for the tour programme and dietary requirement, your information will be used organising it.

Third Party Service Providers working on our behalf: We may pass your information to our third party service providers, agents, subcontractors and other associated organisations for the purposes of completing tasks and providing services to you on our behalf (for example to process website payments, or to mail you any updates etc). However, when we use third party service providers, we disclose only the personal information that is necessary to deliver the service and we are putting in place contracts that require them to keep your information secure and not to use it for their own direct marketing purposes.

Any other personal information that we may collect which is not described specifically in this Privacy Policy will only be collected and used in accordance with the Principles. When the range, purpose, and use of the information collected by us change, we will make sure to notify you and ask for their consent beforehand.

## **2. Range of Personal Information**

Only the minimum amount of information reasonably necessary to provide you with services should be collected and maintained, and only for so long as reasonably needed or required; This includes your name, e-mail including second e-mail, postal code and address, phone numbers and affiliations.

## **3. Maintenance and Disuse of Personal Information**

Information you provide us through our website, or that we gather as a result of your use of our website, should not be used for marketing or advertising purposes, nor should it be provided voluntarily (without your permission) to anyone else unless required. The XVII Congress will continue to maintain and manage your personal information as long as we continue to receive your information about abstract submission, registration, updates related to the XVII Congress. We will maintain and protect all personal information during the use of our services. Also, when you cancel your membership by request for de-registration, all personal information you provide us will be permanently deleted from our database, ensuring that the opening or use of such information for any purposes is no longer possible. After the period of our service, the collected personal information will be transferred to International Water Resources Association and it will follow their Privacy & Data Use Policy. Please visit IWRA website's privacy policy to learn more.

## **4. Security Management for Personal information**

The XVII Congress has implemented reasonable measures to protect against unauthorised access and unlawful interception or processing of personal information. However, no website can fully eliminate security risks. We will post a reasonably prominent notice to the website if any such security breach occurs.

## **5. Changes and Updates to this Privacy Policy**

We may occasionally update this Privacy Policy. When we do, we will also revise the Effective Date below. We encourage you to periodically review this Privacy Policy to stay informed about how we are protecting the personal information we collect. Your continued use of the website constitutes your agreement to this Privacy Policy and any updates.

## **6. Responsibility for Security Breach**

Participants are responsible for the security of the passwords for their congress accounts. The XVII Congress never asks you for your password, either through mail or any other methods. Under no circumstances should you ever disclose your password. We ask that you pay particular attention when you are logged in, in order to ensure that your personal information is not divulged to others.

If you have any concerns or suggestions about our Privacy Policy and your personal information, please do not hesitate to contact our representatives listed below through email, and we will respond to you as expeditiously as possible.

If you have questions about this Privacy Policy, please contact us by email at [wwc2020@exco.co.kr](mailto:wwc2020@exco.co.kr).

Date: 28 March 2019 (Ver. 2.0)