# **Guidelines for Nominating an IWRA Fellow**

## **Statement**

"IWRA FELLOW – a member of IWRA of unusual professional distinction, with outstanding qualifications and experience in the water field; having at least 10 years as an active member of IWRA; who has held a position of high responsibility, or attained a high level of academic qualification, or carried high responsibilities in the field of water resources management for at least 20 years."

#### **Submission of Nomination**

The nomination should be submitted as per the requirements of the prescribed Nomination Form attached to these guidelines. It should be sent to IWRA Headquarters using the form attached via e-mail and sent to the attention of the Chair of Membership Committee. Hard copies can be mailed to the Executive Office of IWRA to the attention of the Executive Director. All members of IWRA are eligible to nominate candidates for the rank of IWRA Fellow.

### **Nominations Dates**

All materials in support of a nominee must be received at IWRA headquarters on or before the stated deadline for consideration. Nominations received after the deadline will be considered for the next award year. Request for nominations should be issued by the end of the first quarter of each year to all members of IWRA; nominations are to be received at the third quarter of each year; and final decisions will be made during the fourth quarter of each year.

#### **Notification of Election**

IWRA headquarters will notify individuals elected to Fellow. News releases and publicity will be issued at the time of the specified IWRA meetings at which the newly elected Fellows will be accorded special recognition.

## **Elements of Nomination**

To nominate a member for the Grade of Fellow, the initiating sponsor shall provide IWRA headquarters with the following information in the sequence outlined in the Nominating Form by the specified date.

## 1. Complete biographical statement listing:

- 1. Candidate's name, title and business or professional connection.
- 2. Date of birth, citizenship.
- 3. Education schools, dates, degrees.
- 4. Present Position and Employer.
- 5. Professional registration and jurisdictions as applicable.
- 6. Area of Specialization, primary and secondary sectors.

- **2.** Employment history in chronological order with employer name, dates employed, job titles and responsibilities.
- **3.** A list of important achievements over a period of at least five years in one or more of the following categories: (Describe the impact of the work locally, nationally and internationally in areas such as economy, industry, engineering education or engineering practice. Please include pertinent dates and limit the text to a maximum of 500 words).
  - 1. Publications of important, original research papers, textbooks, monographs, computer software applications, etc. Summarize by types, subject matter or other appropriate categories. List by category, including peer-reviewed technical journal articles, proceedings, books, book chapters, etc. Order of authorship must be listed as published.
  - 2. Technical thrust of important work with evidence of accomplishment.
  - 3. Leadership in manufacturing or product design, including patents.
  - 4. Creative contributions to the advancement of the water science profession.
  - 5. Establishment and/or advancement of course instruction and/or professional and honorary student organization advising in recognized schools.
  - 6. Organizational or technical leadership which has motivated or developed the application of scientific principles and the multi disciplinary approach to the planning, design or implementation of water projects, programs and policies.
  - 7. Significant contribution to other specialized fields as technical editing, public service, development of standards, water policies, guidelines for good practice or leadership in technical activities of the Association.
- **4. Professional activities** and contributions for the benefit of IWRA and the water science profession:
  - 1. Leadership activities in IWRA, offices held, committees' membership (National and Geographic).
  - 2. Membership in other scientific societies listing grades of membership, offices held, committees and other leadership activities.
  - 3. Activities relating to the water sector in other professional and scientific societies, associations or institutes.
  - 4. Activities in local, regional or national political, legislative, civic or voluntary organizations, which relate to the water profession and/or IWRA.
- **5. List of peer recognition's through honors**, prizes, awards and licenses, which validate and support professional achievements of the candidate.
- **6. Statement of Recommendation**: Clear, concise, frank statement by sponsor, not exceeding 500 words, setting forth reasons why the candidate's outstanding achievements, recognition's and leadership given to others by example or direction have demonstrated qualifications worthy of the Fellow grade of IWRA. The statement shall quantify and summarize how the exceptional achievements of the nominee in his/her specialty area of endeavour have contributed a permanent impact on any or all of the following objectives of IWRA:

- i) Advancement of water resources planning, management, development, technology, research, and education at international, regional, and national levels;
- ii) Establishment of a multi-disciplinary forum for engineers, planners, administrators, managers, scientists, educators, and others who are interested in water resources;
- iii) Dissemination of knowledge and information in the area of water and related resources and the environment; and
- iv) Encouragement and promotion of international, regional, and national water resources programs for the common benefit of mankind.
- **7. Appropriate citation of 25 words** or less for use in recognition or in news releases if candidate is elected. Also provide a list of newspapers, magazines, radio stations, club or company house organs, etc., including complete addresses that should receive news releases.

# 8. Supporting letters

In addition to the above, the initiating sponsor shall be a member of IWRA in good standing and shall obtain letters of support outlining reasons for supporting nomination from AT LEAST FIVE (5) members of IWRA including at least one (1) in the grade of Fellow. These supporting letters shall relate the writer's personal knowledge and evaluation of the candidate's achievements, recognitions and professional activities. The supporters shall be broadly representative of the profession insofar as technical interest, geographical area, occupation (academia, industry and public service), and responsibility are concerned. A maximum of two letters will be accepted from any one organization. Supporting letters can be e-mailed as an attachment to the attention of the Chair of Membership Committee. Supporting letters should accompany the nomination.